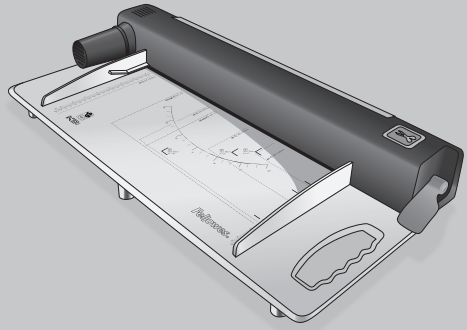
Electric Paper Trimmer

PowerTrim **A3**



GB Please read these instructions before use.

F Lire ces instructions avant utilisation.

E Lea estas instrucciones antes del usarlo.

D Diese Anleitungen vor Gebrauch genau durchlesen.

I Primo dell'uso, si raccomanda di leggere questo manuale di istruzioni.

NL Dese instructies voor gebruik lezen.

S Läs dessa anvisningar innan du använder apparaten.

DK Læs venligst denne vejledning før anvendelse.

FIN Lue nämä ohjeet ennen käyttöä.

N Vennligst les nøye igjennom denne bruksanvisningen før bruk.

PL Przed użyciem proszę zapoznać się z tą instrukcją.

RU Перед эксплуатацией устройства ознакомьтесь с содержанием данной инструкции.

GR *Διαβάστε τις παρακάτω οδηγίες πριν από τη χρήση.*

TR Kullanmadan önce lutfen bu talimatlari okuyen.

CZ Pred použitím si pročtěte tyto pokyny.

SK Pred použitím si prečítajte tieto pokyny.

H Kérjük, hogy használat elött olvassa el az utasításokat.

P Leia estas instruções antes da utilização.

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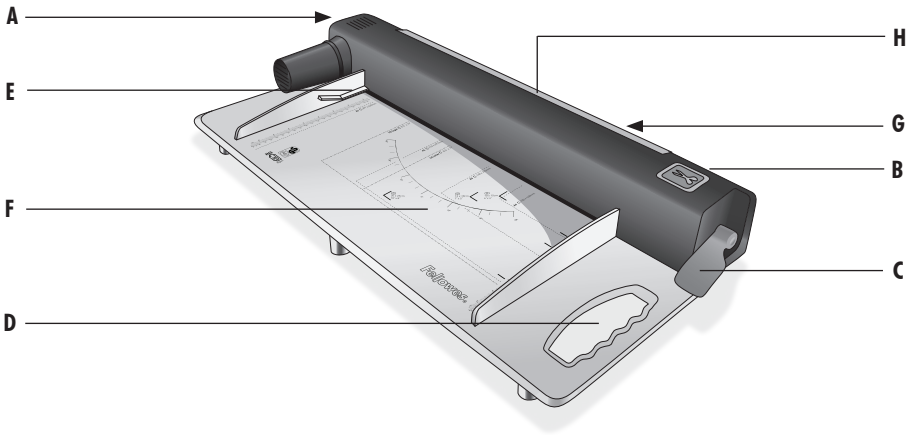
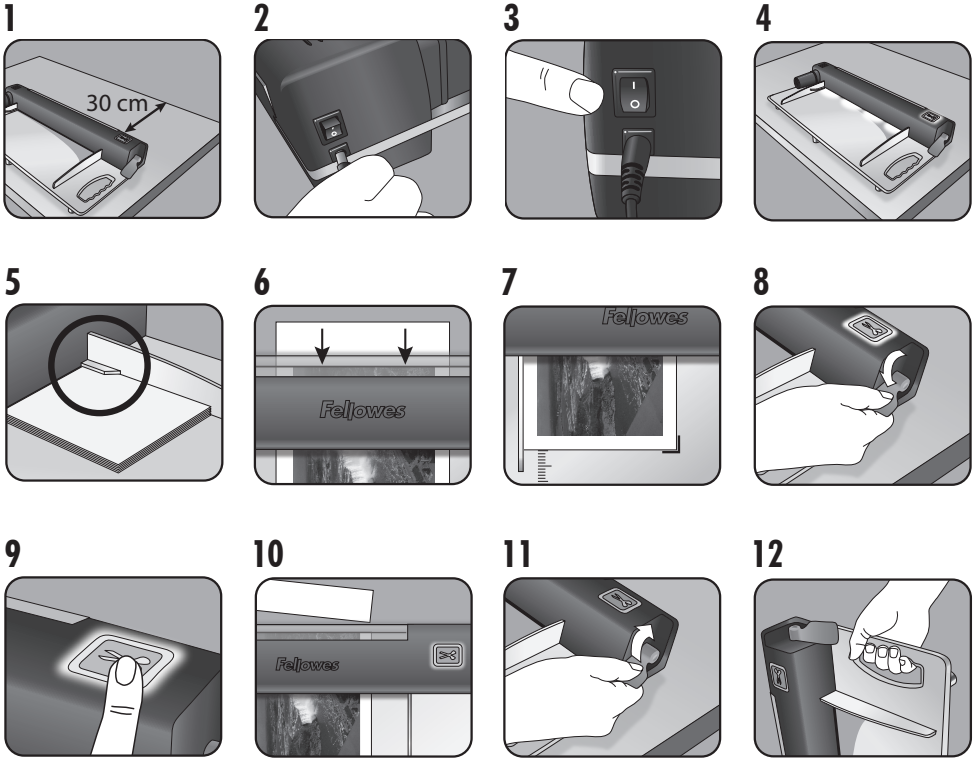
INDEX

TRIMMER CONTROLS / QUICK START GUIDE	3
ENGLISH	4-9
FRANCAIS	10-15
ESPAÑOL	16-21
DEUTSCH	22-27
ITALIANO	28-33
NEDERLANDS	34-39
SVENSKA	40-45
DANSK	46-51
SUOMI	52-57
NORSK	58-63
POLSKI	64-69
РУССКИЙ	0-75
ΕΛΛΗΝΙΚΑ	76-81
TÜRKÇE	82-87
ČESKY	88-93
SLOVENSKY	94-99
MAGYAR	100-105
PORTUGUÊS	106-111

TRIMMER CONTROLS



QUICK START GUIDE



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ENGLISH GB

CAPABILITIES

Performance

Format	A3
Cutting length	420mm
Max cutting capacity	30 sheets / 80gsm(6 sheets per cut)
Trimming mechanism	Electric trimming
PowerSave Auto Shut-off	30min

Technical Data

Mains voltage	100-240V AC
Machine voltage	24V DC
Frequency	50-60Hz
Wattage	???? Watts
Amps	???? Amps
Dimensions (WxDxH)	620 x 300 x 120mm
Net weight	5 kg

IMPORTANT SAFETY INSTRUCTIONS

CAUTION: Please read before use and keep for future reference.

Warning - blades are extremely sharp when exposed.

When trimming:

DO ensure the machine is on a stable surface.

DO plug the machine into an easily accessible socket.

DO test cuts on scrap sheets before trimming final documents.

DO remove staples and other metal articles prior to trimming.

DO keep the machine away from heat and water sources.

DO turn off the machine after each use.

DO unplug the machine when not in use for an extended period.

DO keep away from children and pets, while in use.

DO NOT leave the power cord in contact with hot surfaces.

DO NOT leave power cord hanging from cupboards or shelves.

DO NOT use appliance if the power cord is damaged.

DO NOT exceed the machines quoted performance.

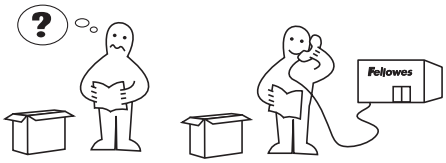
DO NOT allow minors to use this machine.

DO NOT open or attempt to repair, as this will void your warranty. Contact Customer Service if you have any questions.

PRODUCT REGISTRATION

Thank you for purchasing a Fellowes product. Please visit www.fellowes.com/register to register your product and benefit from product news, feedback and offers. Product details can be found listed on the rating plate positioned on the rear side or underside of the machine.

NEED HELP?



Let our experts help you with a solution.

Customer Service: **www.fellowes.com**

Help Line Europe: 00-800-1810-1810

UK: +44-(0)-1302-836836

PowerTrim_v2.0_All_Langs.indd 4 12/02/2009 13:59:44

TRIMMER CONTROLS

A	On/off switch (at side)	E	Overload protection - Paper gauge
B	Cut-Control LED touch pad	F	Illuminated LED cutting bed
C	**SafeCut™ Clamp**	G	**SafeCut™ Guard** (at rear) to protect internal mechanism - with power breaker (magnetic closure)
D	Carry point	H	Window for paper alignment

FEATURES & TIPS

FEATURES

SafeCut™ Guard
Ensures that power supply is stopped when guard is opened – for service and maintenance.

SafeCut™ Clamp
Ensures that paper is securely clamped before trimming – trimmer won't cut when **SafeCut™ Clamp** is not closed.

Electric trimming
The ultimate trimming solution for safety and comfort – PowerTrim Electric trimming.

Cut Control function
LED touch pad with Start-Stop function to start and stop trimming . User can stop trimming if finished before cycle of 6 cuts has ended.

Overload protection
Indicates maximum load capacity of trimmer to prevent overloading.

TIPS

- Always clamp paper down with **SafeCut™ Clamp** before trimming.
- Make sure paper is properly adjusted.
- Replace blade unit every 5000 cuts and cutting strip every 1000 cuts or when showing signs of wear. Item number for spare parts # 54125.
- Align cut line with the outer edge of the orange trimline. For best results, mark the exact cut position on the item before trimming and try trimming a test sheet.
- Please read these instructions before use.

WORLDWIDE WARRANTY

Fellowes warrants all parts of the trimmer to be free of defects in material and workmanship for 2 years from the date of purchase by the original consumer. If any part is found to be defective during warranty period, your sale and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part. This warranty does not apply in cases of abuse, mishandling or unauthorised repair. Any implied warranty, including that of merchantability or fitness for particular purpose, is hereby limited in duration to the appropriate warranty period set forth above. In no event shall Fellowes be liable for any consequential damages attributable to this product. This warranty gives you specific legal rights. You may have other legal rights that vary from this warranty. The duration, terms and conditions of this warranty are valid worldwide, except where different limitations, restrictions or conditions may be required by local law. For more details or to obtain services under this warranty, please contact Fellowes or your dealer.

PowerTrim_v2.0_All_Langs.indd 5 12/02/2009 13:59:45

BEFORE TRIMMING

1. Ensure the machine is on a stable surface. Check there is enough clear space behind the machine to allow trimmed items and off-cuts to pass through freely.

2. Select the correct power lead for the appropriate power supply. Fit the lead to the power converter and to the machine (the socket is at the side of the machine). Plug the machine (power converter) into an easily accessible mains socket. Switch the mains supply on.

STEPS TO TRIM

3. Switch the power on (Power switch located at the side of the machine).

4. The Cut-Control LED touch pad and the LED lights in trimmer base will flash and light up.

5. Insert document to trim. Use the Overload Protection document gauge at the side of the cutting base to check the thickness of items does not exceed maximum capacity.

6. Use transparent window with orange trimline guide to quickly and accurately align your cuts. Align cut line with the outer edge of the orange trimline. For best results, mark the exact cut position on the item before trimming and try trimming a test sheet.

7. Alternatively, align item with the cut dimensions (A4, photo etc.) on the base of the trimmer.

8. Secure document with **SafeCut™ Clamp** and the Cut-Control LED touch pad will light up blue.

9. On pressing the Cut-Control LED touch pad, machine will start to trim. When touched, the Cut-Control LED will light up in purple and then turn flashing blue when it is cutting.

10. PowerTrim will complete 6 cut cycles for cutting max 30 sheets (80gsm).
The cutting can be stopped by pressing the Cut-Control LED touch pad when cutting is in progress. Cutter will then return to start position and scissor icon will light up in solid blue.

11. When cutting is complete, material will drop automatically. Release clamping mechanism again before removing items from cutting bed.

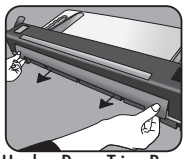
INTEGRATED CARRY POINTS

12.

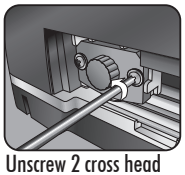
PowerTrim has an integrated carry point in the cutting base for safe and easy movement and transport of the trimmer.

PowerTrim_v2.0_All_Langs.indd 6 12/02/2009 13:59:45

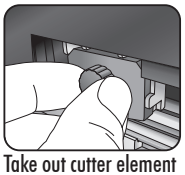
BLADE UNIT REPLACEMENT



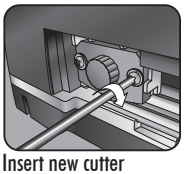
Unplug PowerTrim. Remove **SafeCut™ Guard** (magnetic catch).



Unscrew 2 cross head (Phillips) screws on either side of the cutter element.

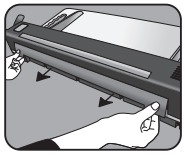


Take out cutter element by pulling the button on the element. Replace with new cutter element (#54125).



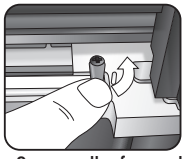
Insert new cutter element and tighten screws securely again. Re-secure **SafeCut™ Guard**.

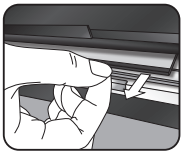
CHANGING CUTTING STRIPS



Unplug PowerTrim. Remove **SafeCut™ Guard** (magnetic catch).

Make sure **SafeCut™ Clamp** is open.





Open small safety catches to release the cutting strip. Turn cutting strip over (left / right, top / down) to use other side of the strip . When all areas have been used, replace cutting strip with new one from spares pack (#54125). Re-secure cutting strip and **SafeCut™ Guard** again.

If you are in doubt of how to replace these spare parts or where to purchase them please call Fellowes customer service or your service engineer.

SPARE PARTS

The following spare parts are available for PowerTrim:

Item	Order number (CRC)	Required
1 blade / 2 cutting strips kit	54125	After ca. 5000 cuts (blade unit) / 1000 cuts (strips)

W.E.E.E.

This product is classified as Electrical and Electronic Equipment. Should the time come for you to dispose of this product please ensure that you do so in accordance with the European Waste of Electrical and Electronic Equipment (WEEE) Directive and in compliance with local laws relating to this directive.

For more information on the WEEE Directive please visit www.fellowesinternational.com/WEEE

PowerTrim_v2.0_All_Langs.indd 7 12/02/2009 13:59:53

POWERTRIM LED and LIGHT SYMBOLS

Cut-Control LED touch pad	LED array on cutting base	Indication Functions	Action
Off	Off	Machine is switched off	Turn PowerTrim on at power switch and mains socket
Off	On	Power on a) **SafeCut™ Clamp** is open b) **SafeCut™ Guard** is open	a) Insert item and close **SafeCut™ Clamp** b) Make sure **SafeCut™ Guard** is closed
Blue	On	Ready (**SafeCut™ Clamp** closed)	
Blue flashing	On	PowerTrim is Cutting	
Short blue flash every 2 seconds	Off	Sleep	Press Cut-Control button to re-activate PowerTrim
Red and Blue flashing	On	Error (e.g. **SafeCut™ Clamp** or **SafeCut™ Guard** is open when cutting is not yet complete)	Check PowerTrim is switched on properly and item inside is secured properly with **SafeCut™ Clamp** and **SafeCut™ Guard** closed properly
Red	Off	Engine is too hot	Turn PowerTrim off and let engine cool down for 30 minutes
Touch	Purple + short beep	Touch Cut-Control LED touch pad during cutting	To end trimming – when continuous trimming is in process

PowerTrim_v2.0_All_Langs.indd 8 12/02/2009 13:59:54

TROUBLESHOOTING

Problem	Possible cause	Solution
No lights showing on Cutting base or Scissor Icon	Machine is not switched on	Switch on machine at rear next to plug inlet and at the mains socket
Cut button does not work when pressed (No function when pressed)	Machine not plugged in	Move the machine to a cooler and dry area
	SafeCut™ Guard not in place	Ensure that **SafeCut™ Guard** is securely in place
	SafeCut™ Guard not closed	Ensure that **SafeCut™ Guard** is closed
Paper is cut but cutting head still moves along machine still continues to cut	PowerTrim is set to complete 6 cut cycles as default.	To stop PowerTrim before 6 cycles have been completed, just press the "scissor" touch button again
Can't replace cutting strips - not enough room to lift them	**SafeCut™ Clamp** closed	Open **SafeCut™ Clamp**
Poor cut quality (Cuts are not very sharp – edge of cut items not straight)	Cutting strips could be worn out	Turn cutting strip over as described above to use other side, or replace with spare part CRC 54125
	Cutting blades could be worn out	Replace (with spare part CRC 54125) as described above
LED warning symbols		
Scissor icon is flashing in alternate blue and red	**SafeCut™ Clamp** is open when cutting is not yet complete	Close **SafeCut™ Clamp**
Scissor icon light is red - no illuminated cutting base	Motor is too hot when doing continue cut	Let trimmer cool down
Scissor icon light not on	**SafeCut™ Guard** is open or Power not switched on	Make sure power is switched on and **SafeCut™ Guard** is closed

PowerTrim_v2.0_All_Langs.indd 9 12/02/2009 13:59:54

Declaration of Conformity
Useful Phone Numbers

Declaration of Conformity

Fellowes Manufacturing Company

Yorkshire Way, West Moor Park, Doncaster, South Yorkshire, DN3 3FB, England declares that the model PowerTrim A3 conforms with the requirements of (RoHS) the Restriction of Hazardous Substances Directive 89/336/EEC. The Low Voltage Directive 72/73/EEC as amended by directive 92/68/EEC. The Electromagnetic Compatability Directive 89/336/EEC as amended by directive 92/31/EEC & 96/68/EEC and the following Harmonised European Normes EN standards and IEC standards.

Information Technology Product: EN-60950-1 2001 / IEC-60950-1 2001

EMC: EN-55014-1 / A2 : 2002 EN-55014-2 / A1 : 2001 EN-61000-3-2 : 2000 EN-61000-3-3 / A1 : 2001

Itasca, Illinois, USA
March 2009

James Fellowes

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